

## **Broadcasting, Recording, and Press Information**

If your organization has plans to do a live broadcast in the Exhibit Hall, you must inform NRB by completing an official request.

To request permission for Broadcasting and/or Recording from your booth, please <u>click here</u> to modify your existing exhibit booth request. Click "continue" through each page until you arrive on the Options page. You will find the Broadcasting and Recording request here. For assistance in submitting this information, please contact Kenneth Chan at <u>presscenter@nrb.org</u>.

Organizations broadcasting without permission will be asked to terminate the broadcast immediately.

If you plan on recording audio or video anywhere at NRB 2020 other than in your booth, you must register with the NRB Convention Press Center. To register as Press, please contact Mary Montemayor at <a href="mmontemayor@nrb.org">mmontemayor@nrb.org</a> or 202-849-8451.

NRB provides a Press Center that includes facilities for exhibitors to provide press materials to the media. Exhibitors are responsible for delivering and distributing materials in the designated area of the Press Center in an orderly fashion. NRB reserves the right to refuse inappropriate press materials.

Exhibitors may also obtain a list of registered press from NRB. The preliminary list will be available via email around mid-January; a second list will be available around mid-February. Daily updated lists will also be available for pickup during convention (hard copies only) at the Press Center. To request a media list, please contact NRB's Director of Communications, Kenneth Chan, at <a href="mailto:presscenter@nrb.org">presscenter@nrb.org</a>.

Press conferences are held regularly during the convention. One 30-minute time slot for a press conference is available free to Exhibitors, NRB members, NRB leadership, and convention sponsors. NRB will provide publicity for each press conference in our electronic newsletter, NRB Today, published every two weeks and make all media aware of pre-scheduled press conferences when they check in for NRB 2020 If you are interested in holding a press conference at NRB 2020, please contact NRB Director of Communications, Kenneth Chan, at presscenter@nrb.org.

If you have questions or need assistance, please contact Kenneth Chan at <a href="mailto:presscenter@nrb.org">presscenter@nrb.org</a> or 202-849-8453.