

# NRB 2020

CHRISTIAN MEDIA CONVENTION

Nashville, TN

## Important Dates

Friday, 20 Dec 2019	5:00 PM	Print deadline to submit Prize Drawing details, Autograph Booth request, and Learning Arena session information for Convention Program Book. Information submitted after this date may not be included in the Program Book.*
Tuesday, 21 Jan 2020	8:00 AM	Advance shipments may begin arriving at warehouse. All inbound carriers must check in by 2:00 PM to be guaranteed same day unloading. Loading docks become busy and cannot always accommodate late afternoon arrivals due to heavy congestion.
Monday, 27 Jan 2020	5:00 PM	Last day to submit catering request to hotel for booth prior to price increase.
Monday, 3 Feb 2020	5:00 PM	Discount Deadline Date for GES Orders Received with Payment
Friday, 7 Feb 2020	5:00 PM	Deadline to submit request to broadcast or record from the Exhibit floor*
Friday, 14 Feb 2020	5:00 PM	Last day to submit Floral Order and AV orders for booth prior to pricing increases.
Wednesday, 19 Feb 2020	4:30 PM	Last day for Advance Shipments to arrive at GES Warehouse with no surcharges. All inbound carriers must check in by 2:00 PM to be guaranteed same day unloading. Loading docks become busy and cannot always accommodate late afternoon arrivals due to heavy congestion. Loading docks close at 5:00 PM.
Sunday, 23 Feb 2020	1:00 PM To 5:00 PM	Exhibitor Move-in, Island Booths Only Pre approved by NRB.
Monday, 24 Feb 2020	8:00 AM To 5:00 PM	Exhibitor Move-in, Direct Delivery to Show Site
Tuesday, 25 Feb 2020	8:00 AM To 5:00 PM	Direct Delivery to Show Site
Tuesday, 25 Feb 2020	8:00 AM To 5:00 PM	Exhibitor Move-in: Exhibitors are allowed to set up with in the assigned booth space only until 11:00 PM if you are already in the hall at 5:00 PM. Please be advised that once you leave the exhibit hall after 5:00 PM you cannot re-enter. No delivery of exhibit properties will be permitted.
<b>Wednesday, 26 Feb 2020</b>	<b>11:00 AM To 4:00 PM</b>	<b>Show Hours</b>
<b>Thursday, 27 Feb 2020</b>	<b>11:00 AM To 4:00 PM</b>	<b>Show Hours</b>
<b>Friday, 28 Feb 2020</b>	<b>11:00 AM To 3:00 PM</b>	<b>Show Hours</b>
Friday, 28 Feb 2020	3:15 PM To 8:00 PM	Exhibitor Move Out: Carriers MUST be checked in by 6:00 PM
Friday, 28 Feb 2020	8:00 PM	All exhibitor materials must be removed by 8:00 PM

Please contact Chuck Smith at [csmith@nrb.org](mailto:csmith@nrb.org) or 201-543-0073 with questions